

## City of Jackson

### Four-Factor Analysis

The following four-factor analysis will serve as the guide for determining which language assistance measures the City will undertake to guarantee access to DLG's federally funded programs by LEP persons. The Department for Local Government (DLG) requires grantees to use the following four-factor analysis for CDBG-DR Programs prior to the release of funds.

1. The number or portion of LEP persons eligible to be served or likely encountered through its federally funded programs.

People Who Speak English Less Than Very Well	0.0%	~0 people
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- For determining the LEP population, the City of Jackson utilized the U.S. Census Bureau's American Community Survey Language Use data for Language Spoken at Home and English-Speaking Ability by City in Kentucky
2. The frequency with which LEP individuals come in contact with the designated federal programs.
    - The number of LEP persons in the City is very limited, therefore the City does not frequently come into contact with LEP individuals.
  3. The nature and importance of the program, activity or service provided by the federal programs.
    - The City is a recipient of federal grants to increase affordable housing for disaster recovery.
  4. The resources available to the recipient and the cost. There are two types of assistance service – oral (interpretation) and written (translation).
    - Due to the small percentage and number of LEP persons in the City, the City of Jackson will adhere to the following DLG LAP requirement:
      - i. *The DLG Language Access Plan specifies for recipients of federal funds, that "if the four-factor analysis reveals there are less than 50 LEP persons and less than 5 percent LEP persons in the eligible population in the jurisdiction or among current beneficiaries, the applicant will provide appropriate language assistance by providing translation services at public hearings, if requested to do so by LEP persons."*