

**BREATHITT COUNTY HONEY FESTIVAL 2025**  
**SET UP INFORMATION AND RESPONSIBILITIES**  
**Downtown Jackson, Kentucky**  
**August 29th through August 31<sup>st</sup>, 2025**

**Event Hours**

Friday: 12 noon to 10 p.m.

Saturday: 10 a.m. to 10 p.m.

Sunday: 10 a.m. to 5 p.m.

**Set Up**

Each vendor must supply their tables and chairs. Set up time for vendors and exhibitors will be on Thursday evening, August 28<sup>th</sup> AFTER 6:00 pm or Friday morning, August 29<sup>th</sup>, from 7:00 am to 12 noon. Please do not come earlier than the scheduled set-up time on Thursday, since workers will be running electricity and marking booth spaces in the tent. ALL BOOTHS should be set up completely by 12 noon on Friday and remain open during the event hours.

We ask that you be in your booth at least a half hour before the event start time each day. All vendors are expected to be at their booth during the event hours. We required that all tables be covered to the ground (sheets, tablecloths, etc.) and that you keep your booth as uncluttered as possible. A good display will show enough of your work to demonstrate its range without overwhelming your customer. Extra stock may be kept under your tables or in your vehicles. No boxes in the walkways will be allowed. Ample inventory should be maintained. All extra stock and equipment should be stored under cover and out of sight the entire length of the festival. **KEEP IT NEAT PLEASE!**

The information booth will be located at the beginning of the craft tent.

**Exhibitors' Responsibilities:**

- The area at the front of information booth shall remain free of vehicles during working festival hours unless unloading supplies which is to take place after 6 pm on Thursday and before 9 am on Friday, Saturday, and Sunday. All vehicles unloading must have a driver in the vehicle and be prepared to move immediately. No parking on the sidewalks or blocking the sidewalks or road with vehicles or equipment of any kind. **NO EXCEPTIONS!**
- Each exhibitor must check in at the information booth before setting up.
- Badges are required for each exhibitor in each booth. Badges must be worn during all hours of the festival.
- Each tent is required to have a sign listing their Craft Business Name and Address or their own Name and Address (city and state). This does not need to be elaborate – a computer generated sign or poster paper and neat lettering will be fine. This is to help the Committee and your customers identify each tent.
- Handmade crafts are preferred. Exhibitors will be limited to items specifically mentioned on their application form or which have otherwise been approved by the Committee. The exhibitor agrees to maintain the quality and workmanship of his or her craft. Discounts are discouraged as they distract from the Festival.

- NO heaters, fans, televisions or other electrical appliances will be permitted unless listed on your application and receives prior approval from the Committee.
- Vendors are not permitted to cook food items/meals at the vendor site.
- All exhibitors are requested to have an ABC fire extinguisher in their tent.
- Exhibitors are responsible for the setting up and tearing down their display. The Breathitt County Honey Festival shall not be responsible for injury to the exhibitor, his employees or agents, nor any loss or damage to any goods or property of the exhibitor, his employee or agents, nor for any cause whatsoever while the Honey Festival is in progress (including while goods and property are being loaded and unloaded).
- Exhibitors are responsible to pay any applicable sales taxes. All insurances must be placed and paid for by the exhibitor.
- Items may be left overnight, at the owner's risk, but only limited security will be provided. The Breathitt County Honey Festival is hereby relieved of all responsibility in connection with the safekeeping of the exhibitor's property. If you chose to leave items, we request that you provide tarpaulins to encase your display.
- All Honey Festival Committee Members are unpaid volunteers. Exhibitors are expected to treat them as courteously as they themselves wish to be treated.
- Exhibitor agrees to abide by all regulations presently in effect and as may be adopted for proper operation of the Breathitt County Honey Festival.

Exhibitor's signature on the application form indicates acceptance of all items, rules, and regulations of this application.