

**City of Jackson**  
**CITIZENS PARTICIPATION PLAN FOR COMMUNITY DEVELOPMENT BLOCK**  
**GRANT- DISASTER RECOVERY**

The City of Jackson has adopted a citizen's participation plan to set forth the policies and procedures that are used to solicit citizen's input for the Community Development Block Grant-Disaster Recovery process. The policies are designed to encourage participation by low- and moderate-income persons, particularly those living in slums and blighted areas and in areas where CDBG-DR funds are proposed to be used and by residents of predominantly low- and moderate-income neighborhoods. The City of Jackson encourages the participation of all city citizens, including minorities and non-English speaking persons, as well as persons with disabilities, and provides accommodations as needed.

Public Hearings to Develop the Application

Prior to the development of the application the City of Jackson holds a public hearing to obtain views of citizens, public agencies, and other interested parties on community and housing needs. The hearings are widely publicized through the use of newspaper advertising. The purpose of these hearings is to obtain views on housing and community development needs, review proposed activities, review the proposed application(s), and solicit public comments. Technical assistance is available to help groups representing low- and moderate- income persons in developing proposals.

Prior to the hearing, the City makes the following information concerning the CDBG-DR programs available for public inspection at City Hall in Jackson during regular business hours:

- A. Amount of funds available and range of activities that may be undertaken.
- B. Estimated amounts of funds proposed to be used for activities benefiting persons of low and moderate income.
- C. Plans for minimizing displacement of persons as a result of activities associated with CDBG-DR funds and plans for aiding those persons to be actually displaced as a result of CDBG-funded activities.
- D. Records regarding the past use of CDBG funds.
- E. A summary of other important program requirements.

Amendments to the Application

In the event of a substantial change to the proposed activities in an application to the Commonwealth and, for grants that are already made, activities which are proposed to be added, deleted or substantially changed from the City's application to the Commonwealth, the City provides citizens with reasonable notice and the opportunity to comment on any proposed amendment. Notification are made through publication in major newspaper(s) throughout the City. Citizens have fifteen (15) days after the

proposed amendment is published to submit written comments on the proposed amendment. The City reviews and takes into consideration any comments or views submitted in the preparation of an amendment to the proposed activities. A summary of the comments or views are attached to the amendment to the plan as well as reasons for not accepting any comments. Substantially changed means changes made in terms of purpose, scope, location or beneficiaries as defined by criteria established by the Commonwealth.

#### Public Hearing for Review of Program Performance

Prior to project closeout, the City holds a public hearing to advise citizens of progress made during the grant and pending closeout of the project. The hearing is advertised at least 7 days prior in the newspaper of largest circulation. Written comments may be received until the date of the hearing (at least 7 days from publication). All comments are considered or, if applicable, the City provides reasons for rejection of comments. All comments and responses are filed in citizen participation and closeout files.

#### Complaints and Grievances

For complaints and Grievances from citizens related to the Project or the Performance Report, the City addresses written complaints within fifteen (15) working days where practicable.

Citizens may submit complaints to the attention of the Mayor, 333 Broadway St, Jackson, Kentucky 41339 or to 606-666-7069 during regular business hours.